House to Home Application

Part A. Contact Information

1. Name of Group (if not coming from an organization, please create a group name for identification)

2. Affiliated/member groups (if any)

3. Neighborhood where group is based

4. Contact person (name, email, phone)

5. Date of submission

Part B. House to Home Team

1. Why are you interested in creating home for a refugee family?

2. Has your group (or have any individuals in your group) every worked with refugees or other marginalized populations before?

3. What skills/assets/strengths would your group bring to the program?

4. What challenges would your group expect to face in preparing a home?

5. Have you recruited at least 6 volunteers who will serve as the house to home team?
<table>
<thead>
<tr>
<th>Name of Role</th>
<th>Name of Team Member</th>
<th>Availability (days of week, times)</th>
<th>Other Relevant info/skills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Coordinator</td>
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<tr>
<td>Housing &amp; Welcome Lead</td>
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<tr>
<td>Housing and Welcome Support</td>
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<tr>
<td>Volunteer(s)*</td>
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<td>Transportation Lead*</td>
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<td>Transportation Support</td>
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<tr>
<td>Volunteer(s)+</td>
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</table>

6. Does anyone in your group have language capacity (other than English)? If yes, please list the name, the language(s), and the level (beginner, intermediate, proficient, fluent) for each individual.

7. Which member of your group will be responsible for ensuring that all volunteers attend all required trainings and submit a background check? (DLCS will provide instructions)

8. Which member of your group will be responsible for ensuring that all volunteers who may drive members of the family have a valid license and insurance?

Part C. In-kind and Cash Donations

9. Is your group able to commit to raising the suggested $3,000 to support a family’s housing costs?

10. Is your group able to commit to securing all the housing donations needed for a new family’s home?
11. What is your goal and strategy of finding all the appropriate items? How much have you already started to collect at the time you are submitting this application?

12. What is your fundraising goal and strategy? How much have you raised at the time you are submitting this application?

Part D. DLCS Feedback and Approval

1. DLCS Feedback:

2. House to Home Team Lead Response to the DLCS feedback:

For DLCS office use only

Group Trained on:______________________________

(Date)

DLCS staff signature__________________________________________